

Welcome to Camp Quest!

Our day camp program offers your camper a variety of activities such as special event days, organized play, swimming, movies, bowling, speakers, arts and crafts, field trips and much more. Campers can expect to discover new talents and abilities, make new friends, and have a blast! Camp is at Frank Brown Rec Center. This year we will be using room F/G, the gym, outside basketball courts, Esports room, and Samford Pool. Campers will spend time in un - air - conditioned locations.

Session 1: June 3 - 7

Session 2: June 10 - 14

Session 3: June 17 – 21

***** We will not have camp on Wednesday, June 19th in observance of Juneteenth, city facilities will be closed.) *****

Session 4: June 24 - 28

*****No Camp July 1 – July 5*****

Session 5: July 8 - 12

Session 6: July 15 - 19

Day Camp Hours:

8:00am to 5:00pm

Contact:

Sarah Cook – Camp Director – (256)-525-4825 cell or (334)-501-2948

TBA – Camp Supervisor

TBA – Assistant Camp Supervisor

TBA – Assistant Camp Supervisor

Schedule

The schedule will be emailed the Thursday prior to each week of camp.

Cancellations

Cancellations must be made by Wednesday at 5pm prior to the week you are cancelling in order to receive a refund. To request a refund, you will need to visit www.auburnal.myrec.com and click on “Refunds.”



Camper Drop-off and Pick-up:

Your child should be dropped off and picked up in front of Frank Brown Rec Center. We will have a table set up with staff. You will be required to sign-in and sign-out your child at camp. Your child should arrive at camp no earlier than 7:30am, camp starts at 8:00am and campers should be picked up no later than 5:30pm. Please have a valid ID available for pick up verification. If you are dropping your camper off after 8am please look at the schedule to see where camp will be at.

*****Late Charges:** A late fee of \$1.00 per minute per child will be assessed and must be paid before your camper will be allowed back in camp. You will receive an invoice to your MyRec account.

What to Wear?

Please wear cool and comfortable play clothes. Sneakers with socks are preferred for play, however, sandals will be accepted if they have a strap on the heel. Your child should also bring a swimsuit and towel for pool time. Please remember that your child will be participating in a lot of outdoor activities, so sunscreen is a **MUST!!!** We will have sunscreen at camp, but it will be a generic brand. If you want your child to use a specialty sunscreen you must send it with your child, labeled with their name. Please pay attention to the schedule, there might be times when your camper should wear specific things on certain days depending on camp schedule and activities.

Lunch:

Each camper brings his/her own sack lunch. If contents are perishable, lunch should contain an ice pack. Refrigeration and microwave are not available.

Snacks:

Two snacks a day will be provided for each camper. Please be sure to inform camp staff of any food allergies prior to your child attending camp.

Hydration:

Please send your child with a refillable water bottle with their name on it. We are often playing outside in the heat or walking to and from some field trips. There will always be a way for your child to fill up their water bottle or get water, because of the large number of campers we cannot always provide their water bottle itself, but we always have coolers of water available.

Camper Groups:

Campers will be grouped in three separate groups. There will be times during camp when all campers are doing activities together and times when campers will do activities within their groups.

Explorers: 9

Voyagers: 10

Trailblazers: 11 - 12

Swimming/Swim Test:

Camp swims weekly at Samford Pool, located directly behind East Samford School. Lifeguards are always on duty while camp is at the pool. All lifeguards are certified and trained through American Red Cross. Samford Pool maintains 1 lifeguard per 17 campers. Camp staff is also monitoring the pool during swimming. All campers are required to take the swim test the first day they visit the pool. Campers must be able to swim one length (25 yards) of the main pool without touching the floor or walls to use the diving boards. If participants fail the test, they may be required to wear a life jacket.

Field Trips:

Field trips with more than 45 minutes travel time from Auburn will require all-day camp attendance. Parents will be provided with notification prior to trip.

Sick Policy:

All children become ill from time-to-time. It is important for parents to

understand that one child's health affects the health of the other children in the camp. Children who have signs and symptoms of illness (swollen glands, head or stomachache, vomiting, productive cough, rashes, etc.) or who have had a fever in the last 24 hours are not allowed to attend. If your camper has a temperature above 100 degrees, they can return to camp after they are fever-free for 24 hours without the use of fever-reducing medicine. If the child is diagnosed with an infectious disease, a doctor's note must be given to return. If a child becomes sick during the program, camp staff will contact the parent or other authorized party to pick the child up from the program. It is expected that the child will be picked up immediately. The child will be supervised in an isolated area until a parent/guardian arrives. Consistently bringing a child to camp ill and/or not picking the child up immediately when called will result in termination of camp. The City of Auburn consults City Care regarding specific illnesses.

Medication:

Parks and Recreation Department staff members are unable to dispense any type of medication to a child while attending day camp, with one exception: A child can bring his or her medication in a container easy enough for the child taking the medication to open. It must have written on the container:

- name of participant
- name of medication
- physician's name
- time and method of administration

The Assistant Camp Supervisor will secure the medication during our program. The child must know what time he/she needs to take the medication and notify his/her counselor when it is time to take the medication. The Assistant Camp Supervisor will watch the child take the medication out of the container and will watch him/her swallow the medication. If the child does not take his/her medication, our staff cannot be held responsible. If your camper needs medication at camp, you will need to complete the form below.

The following is an example. If you need to complete the form, please email Sarah Cook at scook@auburnalabama.org .

Release of Liability for Medication Administration

I desire that individual acting on behalf or at the direction of the City of Auburn, Alabama (“City”) keep the medication listed below and observe my child’s self-administration of that medication as a convenience to my child and me. I understand that taking medication is potentially hazardous to my child. Hazards may include allergic reaction, illness, injury, or death. I understand that those individuals who keep the medication and observe my child’s self-administration of the medication may not be medically trained and may not be able to identify possible negative reactions or to determine whether the medication has been properly self-administered by my child despite their best efforts. I assume any and all risks associated with the self-administration of medication by my child, including but not limited to, injury to my child, overdose, loss or waste of the medication, or improper self-administration.

Knowing the risks, and in consideration of the medication listed above being kept by individuals acting on behalf or at the direction of the City and their observation of my child’s self-administration of the medication as requested and authorized herein, I for myself, my child, and our personal representatives, heirs and assigns, do hereby hold harmless, release and covenant not to sue the City, its officials, employees, agents, representatives, and contractors regarding any and all claims or liabilities related to the death of or injury to the person or property of my child of any kind or nature arising from, or in any way connected with, my child’s self-administration of medication as requested herein. This Release shall be effective even though the claim or liability may arise out of the conduct of the City, its officials, employees, agents, representatives, or contractors, whether foreseen or unforeseen, known or unknown.

I hereby agree that this Release is intended to be as broad and inclusive as permitted by the laws of the State of Alabama. I understand and agree that, if any part of this Release is found to be invalid or unenforceable, the remainder of its provisions continue in full force and effect.

I further acknowledge that I have carefully read the foregoing Release and know the contents of this Release.

My name: _____

Child's name: _____

My relationship to Child: _____

Medications I wish to have administered (with frequency and dosage):

My name: _____

Child's name: _____

My relationship to Child: _____

Medications I wish to have administered (with frequency and dosage):

Signature _____

Date _____

Cellphones/Electronics Policy:

No cellphones or electronics are allowed out at camp. If a camper needs to contact a parent or guardian, they can do so through a camp supervisor. Parents are encouraged to contact camp supervisor if they ever need to be in contact with their child.

Parent/Guardian Behavior Policy:

Camp Quest understands the importance of partnering with our campers' parents to provide a safe and impactful growth experience for their children while they are under our care. We consider the positive example parents set for their campers and the cooperation of parents essential to providing all campers with a positive experience. Parents are expected to support all policies, rules, and regulations. Further, parents are expected to cooperate with and act civilly towards all members of the staff. Unacceptable parent

behavior, including actively undermining any camp policy, and/or disrespectful behavior towards any member of the community (determined at the discretion of the camp director), may result in non-renewal or termination of the Camper's enrollment, with no refund.

Camper Behavior Policy:

Through planning and preparation, our camp counselors strive to create an environment that encourages good behavior. We believe in positive reinforcement, and we strive to give each camper an opportunity to feel successful. The behavior guidelines are used to assure that Camp Quest is safe and fun for everyone involved. Because we want all our campers to have a positive experience, we will strive to work out any potential problems with the child and the parent before withdrawing any child from our program. However, City of Auburn Parks and Recreation Department does reserve the right to remove a child from camp if their behavior is severely disruptive or creates any form of safety hazard. Fees are non-refundable if a child is suspended or expelled from the camp.

A child's behavior is expected to be consistent with the following:

1. Always use appropriate language.
2. Cooperate with staff and follow directions.
3. Respect other campers and staff, as well as equipment and facilities.
4. Stay in program areas and within the boundaries.
5. Actively participate in daily activities
6. Respect individual space by cleaning up his/her lunch and play materials.
7. No horseplay, fighting, or wrestling, including play fighting.
8. No name calling or verbal abuse of others.
9. No bullying.
10. Campers are responsible for their belongings.
11. Campers must keep hands off other's belongings.

When a camper does not follow the behavior guidelines, we will take the following action steps as behavior problems progress:

1. Staff will redirect the camper to more appropriate behavior.
2. If inappropriate behavior continues, the camper will be reminded of behavior guidelines and camp rules, and the camper will be asked to decide on action steps to correct his/her behavior.

3. If a child's behavior still does not meet expectations and is affecting the experience of other campers, he/she will be receiving a time out from current and/or upcoming activities.
4. If a camper persists in unacceptable behavior, a written warning will be issued. A camp supervisor will speak with the camper and their parent/guardian. The parent/guardian will be required to sign the written warning.
5. If inappropriate behavior continues, as a final action step the camper may be dismissed from camp. If a camper receives three Disciplinary Action Forms, they will be terminated from Camp Quest. Fees are non-refundable if a child is suspended or expelled from the camp.

Examples of unacceptable behavior:

1. Refusing to follow behavior guidelines or camp rules.
2. Using profanity, vulgarity, or obscenity.
3. Stealing or damaging property (personal or camp property).
4. Refusal to participate in activities or cooperate with staff.
5. Disrupting a program.
6. Leaving a program without permission.
7. Endangering the health and safety of children and/or staff.
8. Teasing, making fun or bullying of other campers or staff.
9. Fighting of any kind.

If at any time during the summer, you have any comments, concerns, questions, or just want to talk about your child's experience, please contact Sarah Cook at 334-501-2948 or email at scook@auburnalabama.org

The following is an example. You do not have to sign and return to me.

**DISCIPLINARY ACTION FORM
CAMP QUEST**

Camp Counselor _____ Date _____

Your camper _____ has not followed the camp rules. Camp Quest campers are expected to behave appropriately while at camp. We are requesting your help in solving this problem. Please discuss the incident with your child so that it will not happen again. After three

Disciplinary Action Forms are completed, your child will be terminated from Camp Quest.

SUMMARY OF SPECIFIC BEHAVIOR:

Disciplinary Action Taken:

- 1. Verbal warning and redirection
- 2. Second verbal warning
- 3. A time-out from activities
- 4. Disciplinary Action Form

Camper signature _____
(Signature indicates camp rules have been discussed)

Date _____

Parent signature _____
(Signature indicates camp rules have been discussed)

Date _____

Day Camp Supervisor signature _____

Date _____

1st letter date: _____

2nd letter date: _____

3rd letter date: _____